



University of Economics Ho Chi Minh City  
**FULBRIGHT ECONOMICS TEACHING PROGRAM**

## **ENGLISH FOR PUBLIC POLICY**

### **UPPER-INTERMEDIATE CLASS**

**Fall 2012**

#### **Class Time**

Monday, Wednesday, and Thursday 13:30 – 15:30

October 8, 2012 to January 7, 2013

Placement test on Wednesday, October 3, 2012

Final test on Monday, January 7, 2013

#### **Teaching Team**

Hoang Ngoc Lan     [lanhn@fetsp.vnn.vn](mailto:lanhn@fetsp.vnn.vn)

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#### **Participating Faculty in Occasional Sessions**

Jonathan Pincus, Nguyen Xuan Thanh, Vu Thanh Tu Anh

#### **Objectives**

By the end of the course, students will

- develop basic vocabulary in economics and public policy
- be familiar with formats of academic articles
- be able to extract information from academic articles and write without plagiarizing
- be able to write an annotated bibliography

#### **Course Description**

Class meets three times per week. One of the sessions each week is devoted to reading materials from Introduction to Public Policy and Macroeconomics classes. The purpose of this is to familiarize students with academic readings and at the same time provide a chance for students to read research materials from other courses in the program in their original language. This activity will be accompanied by practice in writing annotated bibliography. Students will compile an annotated bibliography of the readings as part of the requirements for this course.

Students will go through basic stages in the writing process, from components of written texts, developing ideas, and evaluating reliability of texts to note-making and paraphrasing. The purpose of these classes is to familiarize students with integrated academic reading and writing. Writing practice is supplemented with other activities in reading, listening, and speaking in economics to provide students with essential vocabulary and grammar.

The course will be complemented with **occasional sessions by FETP faculty** on specific contents in economics and public policy, such as macroeconomics, microeconomics, finance, and statistics. These occasional sessions will be on Thursday classes (dates to be announced).

### **Requirements**

Students are required to attend every class, participate actively in class, and complete all homework assigned by the instructors.

Final grades are calculated as follow:

- Class participation                      20%
- Homework                                      20%
- Annotated bibliography              30%
- Final exam                                      30%

*Class participation:* The School's class attendance policy is applied. This is a reading/writing course so there will be a lot of in-class practice, aside from instructions. Students are expected to make the most use of their class time in terms of practicing reading and writing.

*Homework:* There are five compulsory writing assignments which aim to help students familiarize themselves with writing in English. Students should utilize skills learned in the course in these writing assignments. Students are encouraged to write about topics in their Introduction to Public Policy course. Students can use their diary in the Introduction course in replacement of the English homework if they write their diary in English. Students are encouraged to submit a piece of writing every week (250-500 words). The teaching team will read and provide feedbacks.

*Annotated bibliography:* Students will be divided into smaller groups (3 members/group max). By the end of the course, each group will have to submit an annotated bibliography of the readings done during the course and of the required readings for the Introduction to Public Policy course. Students can also choose to work on their own. By the end of the course, an individual student will have to submit an annotated bibliography of the readings done during the course. Although the annotated bibliography is only due at the end of the course, students are encouraged to write annotation for at least one reading each week and submit to the teaching team for feedbacks.

*Final exam:* The final exam is a TOEFL-styled test. The last four sessions of the course will be devoted to familiarizing students with the test format.

## Textbooks

Roberts, M. (2012), *English for Economics in Higher Education Studies*, Garnet Publishing Ltd., UK.

Bailey, S. (2006), *Academic Writing: A Handbook for International Students*, Routledge, UK.

## Required readings

Readings in Introduction to Public Policy and Macroeconomics courses and other readings listed in the class schedule below.

## Useful Websites

<http://owl.english.purdue.edu>

<http://writing.wisc.edu>

<http://education-portal.com/academy/course/college-composition-writing-course.html>

## Class Schedules

Week	Monday	Wednesday	Thursday	Notes
1		Placement Test		
2	<i>Hoang Ngoc Lan</i> Annotated Bibliography	<i>Thomas Claflin</i> Economics in the Modern World (1)	<i>Nguyen Quy Tam</i> Guided Readings	
3	<i>Hoang Ngoc Lan</i> Quoting, Paraphrasing, and Summarizing	<i>Thomas Claflin</i> Economics in the Modern World (2)	<i>Nguyen Quy Tam</i> Guided Readings	
4	<i>Huynh T. Hoa Sen</i> Writing Foundations	<i>Thomas Claflin</i> How Economics is Organized (1)	<i>Jonathan Pincus</i> Guided Readings Excerpt from Leslie Chang, <i>Factory Girls: Voices from the Heart of Modern China</i> , Picador, 2008.	
5	<i>Hoang Ngoc Lan</i> Reading and Note- Taking: Evaluating Texts, Selecting Key-Points <i>Useful skills: Email Ethiquettes</i>	<i>Thomas Claflin</i> How Economics is Organized (2)	<i>Jonathan Pincus</i> "A Third Industrial Revolution," <i>The Economist</i> , April 21, 2012.	

Week	Monday	Wednesday	Thursday	Notes
6	<i>Huynh T. Hoa Sen</i> Reading and Note-Taking: Note-Making and Paraphrasing (revisited)	<i>Thomas Claflin</i> Market Economies (1)	<i>Nguyen Quy Tam</i> Guided Readings	Homework 1 due at 8:20, Monday
7	<i>Hoang Ngoc Lan</i> Reading and Note-Taking: Summary Writing <i>Useful skills: Cover letter and CV</i>	<i>Thomas Claflin</i> Market Economies (2)	<i>Jonathan Pincus</i> John Cassidy, "The Demand Doctor" <i>The New Yorker</i> , October 10, 2011.	Homework 2 due at 8:20, Monday
8	No Class	No Class	No Class	
9	<i>Huynh T. Hoa Sen</i> Reading and Note-Taking: Combining Sources	<i>Thomas Claflin</i> Economics and Technology (1)	<i>Nguyen Quy Tam</i> Guided Readings	Homework 3 due at 8:20, Monday
10	<i>Hoang Ngoc Lan</i> Writing Stages: Planning Essays and Organizing Paragraphs	<i>Thomas Claflin</i> Economics and Technology (2)	<i>Nguyen Quy Tam</i> Guided Readings	Homework 4 due at 8:20, Monday
11	<i>Huynh T. Hoa Sen</i> Writing Stages: Organizing the Main Body	<i>Thomas Claflin</i> Economics, Globalization and Sustainability (1)	<i>Nguyen Quy Tam</i> Guided Readings	Homework 5 due at 8:20, Monday
12	<i>Hoang Ngoc Lan</i> Writing Stages: Introductions and Conclusions; Rewriting and Proof-reading	<i>Thomas Claflin</i> Economics, Globalization and Sustainability (2)	<i>Jonathan Pincus</i> J. William Fulbright, "The Two Americas," from <i>The Arrogance of Power</i> , 1966.	
13	No Class	Test Prep	Test Prep	Annotated bibliography due 8:20, Thursday
14	No Class	Test Prep	Test Prep	
15	Final Test			